



Purchasing Department

209 Water Street
Johnson City, TN 37601
(423) 975-2716

ADDENDUM

TO: All Prospective Vendors

FROM: Valerie Harless
Assistant Director of Purchasing

SUBJECT: Addendum No 1 ITQ #2018-44 Envelope Printer

DATE: November 9, 2018

Consider this addendum an integral part of the above referenced Invitation to Quote:
Additional information:

Delivery Address:
SHHS College, Career and Technical Education
251 Cotty Jones Lane
Johnson City, TN 37604

All other specifications remain the same. **Vendor to acknowledge receipt of this addendum by initialing and returning the addendum notice with the return bid package or via facsimile if it has already been submitted.** Your un-opened response envelope can be returned to you for re-submittal upon request. Any questions regarding addendum submittal please contact this office.

/vh